

**LICKING HEIGHTS LOCAL BOARD OF EDUCATION MEETING  
SPECIAL MEETING**

**Thursday 7:30 am**

**June 9, 2016**

The Licking Heights Board of Education held a Special Meeting on Thursday, June 9, 2016 at 7:30 a.m. for matters relating to personnel and discussing a personnel matter in Executive Session. The meeting was held at the District Office in the Conference Room, 6539 Summit Road, Pataskala, OH 43062.

The President asked the Treasurer to call the roll. Those members present were: Mrs. Nicole Roth, Mrs. Tracy Russ, Mr. Matt Satterwhite, and Mr. Richard Wand.

**Resolution #06-16-099. ADOPTION OF AGENDA**

Mrs. Roth moved and Mr. Wand seconded that the Board of Education adopts the agenda.

AYES: Roth, Wand, Russ, Satterwhite

President declared motion carried.

**Resolution #06-16-100. ADMINISTRATION**

Mrs. Roth moved and Mr. Wand seconded that the Board of Education approves the addition of the following position:

Assistant Treasurer

AYES: Roth, Wand, Russ, Satterwhite

President declared motion carried.

**Resolution #06-16-101. JOB DESCRIPTION**

Mrs. Russ moved and Mr. Wand seconded that the Board of Education approves the following job description:

Assistant Treasurer

AYES: Russ, Wand, Roth, Satterwhite

President declared motion carried.

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**Resolution #06-16-102. CONTRACT**

Mrs. Roth moved and Mr. Wand seconded that the Board of Education approves the following Administrator contract:

Todd Griffith, Assistant Treasurer, 260 days/2 year contract at a salary of \$75,000 (Category IV (a)) effective August 1, 2016 through July 31, 2018. Plus, 14 additional days to transition to the district prior to August 1 at his per diem, \$4,038.46.

AYES: Roth, Wand, Russ, Satterwhite

President declared motion carried.

Superintendent Comments:

- Update: Elementary student assignments and zones due to reconfiguration.

**Resolution #06-16-103. EXECUTIVE SESSION**

Mrs. Roth moved and Mr. Wand seconded that the Board of Education enters into Executive Session at 7:44 a.m. for the purpose of:

- The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing
- The purchase of property for public purposes or the sale of property at competitive bidding.
- Conference with the board's attorney to discuss matters which are the subject of pending or imminent court action.
- Preparing for conducting, or reviewing negotiations or bargaining sessions with employees.
- Matters required to be kept confidential by federal law or rules or state statutes.
- Specialized details of security arrangements.

The Board of Education returned from Executive Session at 9:00 a.m.

AYES: Roth, Wand, Russ, Satterwhite

President declared motion carried.

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**Resolution #06-16-104. ADJOURNMENT**

Mrs. Roth moved and Mr. Wand seconded that the Board of Education meeting is hereby adjourned. Time: 9:00 a.m.

AYES: Roth, Wand, Russ, Satterwhite

President declared motion carried.

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PRESIDENT

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TREASURER